

# STUDENT DATEBOOK IMPLEMENTATION

## Improve Test Scores:

- Stress that effective time management can improve test scores. Explain how high test scores improve entrance to college. You may even wish to find out what test scores are needed for entry into your local colleges and universities.
- Review the standardized primers listed each week.
- Refer students to the reference pages in the back of the datebook.

## Long-term Reinforcement:

- Provide incentives for appropriate use of the datebook, such as awarding an extra point or special privilege to any student who brings his or her datebook to class on a test day with "test" written in the datebook.
- Conduct periodic and/or random datebook checks for appropriate use.
- Reinforce idea that students who use their datebooks correctly are better organized and more motivated.
- Review effective study tips in conjunction with datebook use.
- Review effective test taking tips in conjunction with time efficiency.

## Promote Parent/Teacher Communication:

- Utilize the Parent/Teacher Communication and Initial areas to relate important information to parents as the need arises, or on a daily basis. Encourage parents to sign off on each day or week's homework assignments. Encourage parents to include questions or concerns.
- Use assignments recorded in student datebooks when conferencing with students and/or parents.
- Be willing to explain effective use of the datebook to parents. You may wish to provide parents with the following hints and suggestions.

## Have parents:

- Encourage their student to set academic goals with them.
- Create both long and short term incentives with their student.
- Encourage use of datebook, homework completion and studying as a means to improve test scores.
- Don't hesitate to reward the student for academic success.
- Use the datebook to lay plans for leisure and school activities.
- Use the Parent/Teacher Communication and Initial areas to communicate with the student.
- Adjust the schedule so that they can participate in study sessions with their student.
- Strive to be aware of all of the opportunities and conflicts in the life of the student: assignment due dates, point values of assignments, test dates, extra credit opportunities.
- Allow their student to be in control of his/her study environment, to set his/her individual study schedule and to control the use of his/her time.
- Be a role model with regard to an environment conducive to study, maintaining an effective schedule and using time efficiently.
- Give their student guidance but yet allow their student space.
- Lead by example – maintaining their own effective and efficient calendar.

*"What sculpture is to a block of marble, education is to the soul."*

*~ Joseph Addison*



**REVIEW ONLY**

School Datebooks

**DO NOT SUBMIT FOR PRINT**