LANGUAGE ARTS *MLA style of documentation*

YOUR WORKS-CITED LIST	**Your works-cited list should appear at the end of your essay. It provides the information necessary for a reader to locate and retrieve any source you cite in the essay. Each source you cite in the essay must appear in your works-cited list; likewise, each entry in the works-cited list must be cited in the text.**

According to the *Modern Language Association Handbook for Writers of Research Papers, 8th edition*:

{1} Double-space all entries.

{2} Begin the first line of an entry flush with the left margin, and indent lines that follow by one-half inch.

{3} List entries in alphabetical order by the author's last name. If you are listing more than one work by the same author, alphabetize the works according to title. Instead of repeating the author's name, type three hyphens followed by a period, and then give the title.

{4} Italicize the titles of works published independently. Books, plays, long poems, pamphlets, periodicals and films are all published independently.

{5} If the title of a book you are citing includes the title of another book, italicize the main title but not the other title.

{6} Use quotation marks to indicate titles of short works included in larger works, song titles and titles of unpublished works.

{7} Separate the author, title, and publication information with a period followed by one space.

{8} Use lowercase abbreviations to identify parts of a work (for example, vol. for volume), a named translator (trans.), and a named editor (ed.). However, when these designations follow a period, the first letter should be capitalized.

{9} Use the shortened forms for the publisher's name. When the publisher's name includes the name of a person, cite the last name alone. When the publisher's name includes the name of more than one person, cite only the first of these names.

{10} Use the phrase, "Accessed [illegible] listing the date of the abbreviation, [illegible]

REVIEW ONLY
School Datebooks
DO NOT SUBMIT FOR PRINT

ANY CITATION (GENERAL GUIDELINES)	Author. Title. Title of container (self contained if book), Other contributors (translators or editors), Version (edition), Number (vol. and/or no.), Publisher, Publication Date, Location (pages, paragraphs URL or DOI). 2nd container's title, Other contributors, Version, Number, Publisher, Publication date, Date of Access (if applicable).
PAGE ON A WEBSITE	"How to Change Your Car's Oil." *eHow*, 25 Sept. 2016, www.ehow.com/how_2016_how-oil.html. Accessed 5 Jan. 2017.
ARTICLE IN A JOURNAL FROM A WEBSITE (ALSO IN PRINT)	Doe, Jim. "Laws of the Open Sea." *Maritime Law*, vol. 3, no. 6, 2016, pp. 5[illegible]-[illegible]00, www.ma[illegible].org/article. Accessed 8 Feb. 2017.
ARTICLE IN A PERIODICAL (GENERAL GUIDELINES)	Author's last name, first name. "Article title." *Periodical title*, Day Month Year, pages.
BYLINED ARTICLE FROM A DAILY NEWSPAPER	Barringer, Felicity. "Where Many Elderly Live, Signs of the Future." *New York Times,* 7 Mar. 2017, p. A12.
UNBYLINED ARTICLE FROM A DAILY NEWS-PAPER	"Infant Mortality Down; Race Disparity Widens." *Washington Post,* 12 Mar. 2017, p. A12.
ARTICLE FROM A MONTHLY OR BIMONTHLY MAGAZINE	Willis, Garry. "The Words that Remade America: Lincoln at Gettysburg." *Atlantic,* June 2018, pp. 57-79.
ARTICLE FROM A WEEKLY OR BIWEEKLY MAGAZINE	Hughes, Robert. "Futurisms Farthest Frontier." *Time,* 9 July 2018, pp. 58-59.
EDITORIAL	"A Question of Medical Sight." Editorial. *Plain Dealer,* 11 Mar. 2018, p. 6B.