

SUBSTITUTE INFORMATION

Daily Schedule

School Begins _____
AM Break _____
Lunch _____
School Resumes _____
PM Break _____
Dismissal _____

Routine Procedures

Attendance _____

Discipline _____

Dismissal _____

Get Help From

Students _____

Teacher(s) _____

Secretary _____

Administrator(s) _____

Nurse _____

Custodian(s) _____

Notes

REVIEW ONLY

School
Datebooks



Audio-visual Equipment

Special Procedures

Fire Drill

Emergency

**DO NOT SUBMIT
FOR PRINT**

Disaster

Health/Medical Information

Students with Special Needs _____

First Aid _____

Nurse's Schedule _____

Other Information

